Careers Service

Helping you into meaningful work

Sarah Jones STAFF PROFILE

Email: Sarah.jones@careerservice.co.uk

Phone: 02920 523127

Job Title: Careers advisor

Hours of work: Monday to Friday 9am - 5pm

Availability: I aim to respond to emails/voicemails within 24 hours

What people value about me

I have a good memory for written information

I like to laugh and enjoy meeting people

I can usually find a solution for a problem

I am supporting and encouraging to others

What's important to me

Helping people into work

Cooking, running and comedy shows

My friends, my dog 'Jessie'

Being on time

Best ways to work with me

Let me know if you can't make an appointment

Let me know how I can support you

Leave clear voicemails, repeat phone numbers

Ask for a break if you need one

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